

REGULAR MEETING

JULY 24, 2007

The Board of Education of the Vandalia-Butler City School District met in **Regular Session** in the conference room at the Board Office on Tuesday, July 24, 2007, at 6:00 p.m.

ROLL CALL:

Members present were: Bud Zupp, President
William Hibner, Vice President
Mark Forte
Robert Cupp
Judy Abromowitz

Others present were: Dr. Christy Donnelly, Superintendent
Dan Schall, Treasurer

PLEDGE OF ALLEGIANCE

Board President Bud Zupp led the audience in the pledge of allegiance.

2007-109: MINUTES

Motion by William Hibner, seconded by Bud Zupp, to approve the minutes for the Emergency Meeting on June 1, 2007, the regular business meeting on June 26, 2007.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

DISCUSSION ITEMS

Survey & Polling Results

Steve Avakian updated the board on survey and focus group results.

Property Valuation

Treasurer Dan Schall led the boarding discussing property valuation

Policy Update

The board briefly discussed proposed policies.

PUBLIC COMMENTS ON VOTING ISSUES

Board President Bud Zupp recognized anyone wishing to address the Board of Education.
(None)

SUPERINTENDENT'S REPORT

Amy Uhl gave a presentation on summer school

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FINANCE

FINANCIAL PRESENTATION

Treasurer, Dan Schall gave a presentation on the district's FY2007 finances.

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2007-110: RENEWING EMERGENCY LEVY

Motion by Judy Abromowitz, seconded by Mark Forte, to proceed with renewing the emergency levy generating \$4,447,000.00 on a current millage rate of 6.67 mills.

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Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

2007-111: DONATIONS

Motion by Judy Abromowitz, seconded by William Hibner, to accept the following donations:

- \$148.00 from Morton PTA for Morton Middle School summer school fees
- \$601.38 from Morton PTA to the Morton Middle School 8th grade team.
- \$350.00 from The Dayton Foundation to Demmitt Elementary for headphones for the Fast Forward Program.
- \$3,356.12 from Smith Mart for a SmartBoard for Smith Middle School.
- \$74.00 from Demmitt PTO for elementary summer school scholarship.
- \$900.00 from Vandalia Optimist Club for Passport to Safety shirts.
- \$250.00 from Aullwood Audubon Center to Katy Laurens for art supplies for the Avian Art Contest.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

INSTRUCTION

2007-112: APPROVAL OF SUPPLEMENTAL BOOKS

Motion by Bud Zupp, seconded by William Hibner, to approve the supplemental books as presented on Attachment E.1.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

2007-113: APPROVAL OF B.A.S.E. FEES FOR 2007-2008

Motion by Judy Abromowitz, seconded by William Hibner, to approve the B.A.S.E. fees for the 2007-2008 school year as presented on Attachment E.2.

2007-113: APPROVAL OF B.A.S.E. FEES FOR 2007-2008 (Continued)

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Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

PERSONNEL

2007-114: PERSONNEL ITEMS

Motion by Judy Abromowitz, seconded by Bud Zupp, to approve the following personnel items as identified and as recommended by the Superintendent:

Resignations

Superintendent Christy L. Donnelly recommends that the Vandalia-Butler Board of Education accept the following resignations:

Jodie Nixon, teacher, eff. 7/1/07

Constance Harbaugh, teacher, eff. 7/2/07

Angela McMurry, teacher, eff. 7/10/07

Amy Uhl, winter cheerleading coach, eff. 6/21/07

Amy Fernandez, JCOWA, eff. 6/30/07

Emily Dadey, National Honor Society, eff. 6/30/07

Supplemental Contract

Superintendent Christy L. Donnelly recommends that the Board of Education approve a supplemental contract for Laura Bemus, Gifted Coordinator, for the 2006-2007 school year.

Employment of Classified Staff (Attachment F.3)

Superintendent Christy L. Donnelly recommends the employment of Laura Pequignot, EMIS Support Analyst, step 9, eff. 07/19/07

Employment of Certificated Staff for 2007-2008 School Year (Attachment F.4)

Superintendent Christy L. Donnelly recommends that the Board of Education approve a contract for the following certificated staff for the 2007-2008 school year (pending verification of certification and experience):

Adam Hess, teacher, Bachelors, step 0, eff. 08/27/07

Hollie Ahrens, teacher, Bachelors, step 1, eff. 8/27/07

Megan Verburg, teacher, Bachelors, step 5, eff. 8/27/07

Melissa Johnson, teacher, Bachelors, step 0, eff. 8/27/07

Change in Contract

Superintendent Christy L. Donnelly recommends that the Vandalia-Butler Board of Education approve a change in contract for Elizabeth DeArmond, School Psychologist, effective August 1, 2007 through July 31, 2009.

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2007-114: PERSONNEL ITEMS (Continued)

Approval of Substitutes for the 2007-2008 School Year

Superintendent Christy L. Donnelly recommends approval of the following substitutes in the categories listed for school year 2007-2008 school year (pending certification/licensure):

**Substitute Teachers (pending verification of certification/licensure)
(See Attachment F.6.1.)**

Substitute School Nurses

Kim Jewett
Paula Smith
Carol Swigart
Janet Weaver
Mary Ellen Wildern

Approval of Home Instruction Tutors for 2007-2008 School Year

Julie Ballweg
Mike Brown
Karla Clayton
Carol Delaplane
Patricia Wabler

Resolution to Employ Non-Certificated Individuals for Coaching or Directing a Pupil Activity Program (Attachment F.8)

Superintendent Christy L. Donnelly recommends that the Board of Education adopt the Resolution to Employ Non-Certificated Individuals for Coaching or Directing a Pupil Activity Program as presented on Attachment F.8.

Approval of Supplemental/ExtraCurricular Staff for 2007-08 (Attachment F.9.)

Superintendent Christy L. Donnelly recommends the Board approve the following supplemental/extracurricular staff for the 2007-08 school year:

Shelby Greer, middle school cheerleading advisor (noncertificated)
Ashley Woehrmyer, 8th grade volleyball coach
Lindsey Suess, head softball coach
John Goretta, band director
Bonnie Sherman, assistant band director
Kevin Wilson, choral director
James Hooper, dramatics (shared stipend)
Andrew Amlin, dramatics (shared stipend)

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2007-114: PERSONNEL ITEMS (Continued)

Pam Drewery, Kickline director (noncertificated)
James Hooper, mock trials
John Goretta, musicals (shared stipend)
Bonnie Sherman, musicals (shared stipend)
Kevin Wilson, musicals (shared stipend)
Jeff Mesko, National Honor Society (shared stipend)
Amy Hackenberger, Airlog
Butler High School Activity Advisory Committee:
Melissa Gonet, student government advisor
Amanda Gibbony, 10th grade class advisor
Erin Knechtly, 11th grade class advisor
Cindy Rinesmith, 12th grade class advisor
Cindy Rinesmith, homecoming dance advisor (shared stipend)
Amy File, homecoming dance advisor (shared stipend)
Kathy Schoenherr, homecoming powder puff advisor
Mark Peck, homecoming bonfire (shared stipend)
Randy Sells, homecoming bonfire (shared stipend)
Cindy Rinesmith, 12th grade float advisor
Ruth Sutton, prom advisor
Donna Moosbrugger, awards

Approval of Internship

Superintendent Christy L. Donnelly recommends that the Vandalia-Butler Board of Education approve a Treasurer's office internship position.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

BUILDINGS AND GROUNDS

2007-115: APPROVAL OF CHANGE ORDERS (Attachment G.1)

Motion by Mark Forte, seconded by William Hibner, to approve the following change orders for the stated projects:

Butler High School Camera Project: \$9,099.40
Morton Middle School Food Serving Line: \$465.00

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

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TRANSPORTATION

2007-116: RESOLUTION FOR PAYMENT IN LIEU OF TRANSPORTATION

Motion by William Hibner, seconded by Judy Abromowitz, to adopt a resolution for payment in lieu of transportation for the 2007-2008 school year as presented in Attachment H.1.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

2007-117: APPROVAL OF BUS ROUTES FOR 2007-2008

Motion by Mark Forte, seconded by Robert Cupp, to approve the bus transportation routes for the 2007-2008 school year as presented.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

FOOD SERVICE

2007-118: ADOPTION OF FREE AND REDUCED LUNCH PROGRAM

Motion by Judy Abromowitz, seconded by Bud Zupp, to adopt a policy on the free and reduced lunch program for the 2007-2008 school year as presented on Attachment I.1.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

STUDENT SERVICES

2007-119: APPROVAL OF THE ELEMENTARY STUDENT HANDBOOKS FOR 2007-08 SCHOOL YEAR

Motion by Judy Abromowitz, seconded by William Hibner, to approve the student handbooks for the elementary schools. This is the second reading.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

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2007-120: OUT OF STATE TRIP

Motion by Judy Abromowitz, seconded by Robert Cupp, to approve the out of state trip for the Morton Middle School 8th grade students to Washington D.C., October 30 – November 2, 2007.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

2007-121: OUT OF STATE TRIP

Motion by Bud Zupp, seconded by Mark Forte, to approve the out of state trip for the Morton Middle School 6th grade students to Chicago, Illinois, May 21, 22, & 23, 2008.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

BOARD ACTIVITY

2007-122: REVISION TO BOARD POLICY MANUAL

Motion by Judy Abromowitz, seconded by William Hibner, to approve the following Board policies as revised:

- ADMINISTRATION, 1220 Employment of the Superintendent
- ADMINISTRATION, 1310 Employment of the Treasurer
- ADMINISTRATION, 1320 Duties of the Treasurer
- ADMINISTRATION, 1330 Evaluation of the Treasurer
- ADMINISTRATION, 1411 Whistleblower Protection
- ADMINISTRATION, 1520 Employment of Administrators
- PROGRAM, 2260 Nondiscrimination and Access to Equal Educational Opportunity
- PROGRAM, 2260.01 Section 504/ADA Prohibition against Discrimination based on Disability
- PROGRAM, 2340 Field and Other District-Sponsored Trips
- PROGRAM, 2461 Recording of IEP Team Meetings
- PROGRAM, 2465(~~DELETE~~)Suspension/Expulsion of Disabled Students
- PROFESS. STAFF, 3120 Employment of Professional Staff
- PROFESS. STAFF, 3120.04 Employment of Substitutes
- PROFESS. STAFF, 3120.05 Employment of Personnel in Summer School and Adult Education Program

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2007-122: REVISION TO BOARD POLICY MANUAL (Continued)

- PROFESS. STAFF, 3120.06 Selecting Student Teachers/
Administrative Interns
- PROFESS. STAFF, 3120.07 Employment of Casual Resource
Personnel
- PROFESS. STAFF, 3120.08 Employment of Personnel for Co-
Curricular/Extra-Curricular Activities
- PROFESS. STAFF, 3211 Whistleblower Protection
- CLASSIFIED STAFF, 4120 Employment of Classified Staff
- CLASSIFIED STAFF, 4120.04 Employment of Substitutes
- CLASSIFIED STAFF, 4211 Whistleblower Protection
- STUDENTS, 5200 Attendance
- STUDENTS, 5320 Immunization
- STUDENTS, 5330 Use of Medications
- STUDENTS, 5460 Graduation Requirements
- STUDENTS, 5540 Interrogation of Students
- STUDENTS, 5605 Suspension/Expulsion of Students with
Disabilities
- STUDENTS, 5725 Students as Precinct Election Officials
- FINANCES, 6320 Purchases
- FINANCES, 6440 Cooperative Purchasing
- FINANCES, 6450 Local Purchasing
- FINANCES, 6460 Vendor Relations
- PROPERTY, 7420 Hygienic Management
- PROPERTY, 7530 Lending of Board Owned Equipment
- PROPERTY, 7530.01V2 Staff Use of Cellular Telephones
- OPERATIONS, 8120 The Declaration Regarding Material
Assistance/Non-Assistance to a
Terrorist Organization (DMA)
- OPERATIONS, 8400 School Safety
- OPERATIONS, 8420 Emergency Situations at Schools
- OPERATIONS, 8462 Student Abuse and Neglect
- OPERATIONS, 8650 Transportation by School Van
- RELATIONS, 9700 Relations with Special Interest Groups
- RELATIONS, 9700.01 Advertising and Commercial Activities
- RELATIONS, 9800 High School Diplomas to World War II,
Korean Conflict, and Vietnam Conflict
Veterans

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

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PUBLIC PARTICIPATION - GENERAL COMMENTS

Board President Bud Zupp recognized anyone wishing to address the Board of Education.

Mary Kilsheimer discussed the impact of fair share.

Pat Davis discussed the mental and emotional stress of fair share.

EXECUTIVE SESSION

2007-123: EXECUTIVE SESSION

Motion by Judy Abromowitz, seconded by William Hibner, to adjourn to executive session to consider the purchase or sale of property for public purposes and to consider the employment and/or dismissal of a public employee.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

The Board of Education entered executive session at 8:02 p.m. and returned from Executive Session at 8:15 p.m.

ADJOURNMENT

2007-124: ADJOURNMENT

Motion by Judy Abromowitz, seconded by Robert Cupp, that the meeting be adjourned.

Roll Call:

Mark Forte, yes; Judy Abromowitz, yes; Robert Cupp, yes;
William Hibner, yes; Bud Zupp, yes; **MOTION PASSED.**

Bud Zupp, President

Daniel Schall, Treasurer